

OUTDOOR CHECKLIST FOR DAILY INSPECTIONS

Recommended Instructions

- 1 The outdoor daily checklist is a useful tool to ensure that the safety and wellbeing of Children, family and staff are being met at all times. The below areas can be checked by staff daily as they are setting up the outdoor environment.
- 2 For items requiring prompt follow up, the employees who conducted the inspection must ring ECKA to determine corrective action required and by whom.

Outside
Fencing is secure and un-scalable. (No footholds or materials left nearby that would assist children to scale the fence.)
Gates are secure and cannot be opened by children.
Playground is free of syringes and other material that may have been left in the playground overnight, with special attention given to the area next to the perimeter fence, enclosed areas and sandpit, if left uncovered.
Sandpit checked if uncovered or if covering is breached to ensure it is free of animal faeces.
Paths and paving surfaces are free of slipping hazards e.g. sand.
Soft-fall and grassed areas are free from hazards.
Tyres and other equipment with recessed areas are free of snakes and spiders.
All equipment is safe and clean and in good repair
Pet enclosures are cleaned out regularly and animal faeces do not litter children's play spaces.
Gardens are maintained and grass areas are kept short.